

ACREDITAÇÃO Erasmus

Ação – chave 1 - Mobilidade individual para fins de aprendizagem

Ensino Escolar (KA120 - SCH)

11 de setembro de 2026 (online)

Erasmus+ 2021-2027

ALERTA

Esta apresentação é um documento simplificado para tornar mais compreensível o desenho das propostas à acreditação

A APRESENTAÇÃO DE UMA CANDIDATURA NÃO DISPENSA A LEITURA ATENTA DOS DOCUMENTOS DE REFERÊNCIA NAS SECÇÕES QUE DIZEM RESPEITO A ESTA TIPOLOGIA DE CANDIDATURA.

Prazos de candidatura

ACREDITAÇÃO KA120

29 de setembro de 2026

11h00 Portugal Continental e RA Madeira

10h00 RA Açores

MÁXIMO DE APROVAÇÃO

SCH – 30 CANDIDATURAS

Programa da sessão

- Acreditação
- Formulário
- Considerações finais



acreditação KA120

o que é a acreditação

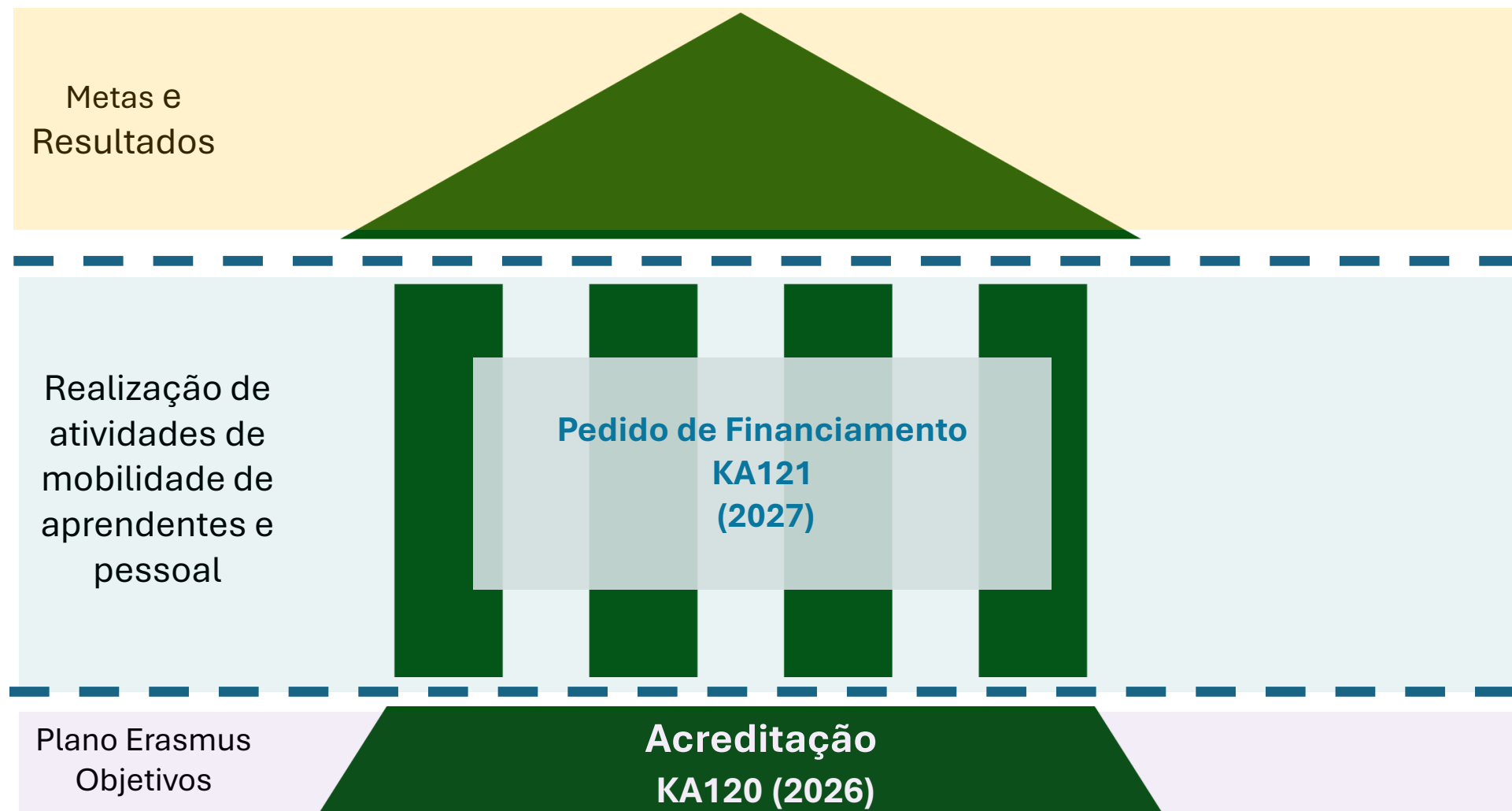
Acreditação

A **Acreditação Erasmus** é um instrumento que proporciona à organização a oportunidade de olhar para o futuro a longo prazo com a elaboração de um plano estratégico de desenvolvimento, **em consonância com os objetivos do programa**, ou seja, um Plano Erasmus. Uma vez acreditadas, as organizações terão acesso facilitado ao financiamento no âmbito da Ação-Chave 1 e poderão focar-se na melhoria contínua e na procura de atividades de valor acrescentado.

Qual é o seu propósito?

- **Simplificar o acesso** ao financiamento Erasmus+
- Promover a **cooperação europeia** no campo da educação e formação
- Promover a **internacionalização** e a interculturalidade
- **Melhorar a qualidade** das atividades de mobilidade
- Reforçar o reconhecimento das **competências** adquiridas
- Implementar atividades que contribuam para o **desenvolvimento** pessoal, profissional e intercultural dos participantes.

Acreditação



Objetivos da Acreditação no SETOR DO ENSINO ESCOLAR

Melhorar a qualidade do ensino e da aprendizagem no setor do ensino escolar ao:

- ☐ apoiar o desenvolvimento profissional de professores, dirigentes escolares e outro pessoal escolar;
- ☐ promover a utilização de novas tecnologias e de métodos de ensino inovadores;
- ☐ melhorar a aprendizagem de línguas e a diversidade linguística nas escolas;
- ☐ apoiar a partilha e a transferência de boas práticas no âmbito do ensino e do desenvolvimento escolar;

Objetivos da Acreditação no SETOR DO ENSINO ESCOLAR

Contribuir para a criação do Espaço Europeu da Educação ao:

- ☐ reforçar a capacidade das escolas para participarem em intercâmbios e cooperações transfronteiriços e realizarem projetos de mobilidade de elevada qualidade;
- ☐ oferecer uma possibilidade realista de mobilidade para fins de aprendizagem a todos os alunos no ensino escolar;
- ☐ promover o reconhecimento dos resultados da aprendizagem de alunos e do pessoal escolar em períodos de mobilidade no estrangeiro.

acreditação KA120

formulário

Candidatura - *link* para aceder ao formulário

NOTA: Antes de iniciar o preenchimento do Formulário verifique se os dados do OID estão atualizados, nomeadamente o Representante Legal.

[Opportunities for Erasmus+ | Erasmus+ and European Solidarity Corps programmes \(europa.eu\)](https://europea.eu)



Acreditação Erasmus na educação escolar (KA120-SCH)

Call 2026

Erasmus accreditation is a tool for organisations that want to open up to cross-border exchange and cooperation on a continuous basis. Accredited organisations will gain easier access to Key Action 1 funding opportunities.

Submission deadline: **29/09/2026 12:00:00 (Brussels time)**

157 days left

Apply

Formulário de candidatura KA120-SCH

Formulário de candidatura para ACREDITAÇÃO

estrutura do formulário

- Contexto da Organização
- Tipo de acreditação
- Dados da organização
- Plano Erasmus **duração**
- Plano Erasmus **objetivos**
- Plano Erasmus **atividades**
(mobilidade de *staff* e alunos)
- Plano Erasmus **normas de qualidade** (pré-definidas)
- Plano Erasmus **gestão** (recursos)
- Condições para submissão da candidatura

CONTEXTO

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Erasmus Plan: Activities

Erasmus quality standards

Erasmus Plan: Management

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Welcome to the application form for Erasmus accreditation in School Education

Before starting your application, you need to read the section of the Erasmus+ Programme Guide describing the rules for Erasmus accreditations. Please pay particular attention to:

- The rules for original content and authorship: your application must be written by your organisation. It is strictly forbidden to pay other organisations or external individuals for drafting the application on your behalf.
- The eligibility criteria: read the criteria carefully and consult the website of your National Agency to verify that your organisation is eligible for the field you have chosen (vocational education and training, school education or adult education). If you are not certain which field you can apply for, you should contact your National Agency for advice.

In addition to the above, you may find it useful to read the Programme Guide section about accredited mobility projects. That section describes how you will receive funding if your accreditation is approved.

The Erasmus+ Programme Guide is available on the Europa web: [here](#)

The list of Erasmus+ National Agencies is also available on Europa web: [here](#)

Each accreditation application covers only one field (school education, adult education, or vocational education and training). If you would like to apply for more than one field, you will need to submit separate applications. Submitting more than one application for the same field is not allowed. If your organisation is already accredited, you cannot apply again in the same field.

Successful applicants for Erasmus accreditation will gain simplified access to **Key Action 1** funding opportunities in their field for the duration of the accreditation's validity, under the conditions defined in the yearly calls for proposals published by the European Commission.

Field

School Education

National Agency of the applicant organisation *

Language used to fill in the form *

PT01 - Agência Nacional para a Gestao do Programa Erasmus+ Educação e Formação



Portuguese



Accreditation type

What kind of Erasmus accreditation would you like to apply for?

☐ Accreditation for an individual organisation

☒ Accreditation for a mobility consortium coordinator

Acreditação

INDIVIDUAL



OU

Coordenador consórcio



erasmus+
PORTUGAL EDUCAÇÃO E FORMAÇÃO

IES
Instituto para o Ensino Superior

AGSE
AGÊNCIA PARA A GESTÃO DO SISTEMA EDUCATIVO

ORGANIZAÇÃO CANDIDATA

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✗ Applicant organisation ?

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To complete this section you will need your organisation's identification number (OID).

If you already have an OID, please introduce it in this section.

If you are not sure if you already have an OID, you can check here: [Organisation Registration System](#)

If you do not have an OID, you need to create one here: [Register New Organisation](#)

Applicant

Organisation ID: *

Legal name

Actions

Please enter an Organisation ID...



ORGANIZAÇÃO CANDIDATA

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• A escola Incrível (E10351257...

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✗ Applicant organisation ?

A escola Incrível (E10351257 - PT)

A escola Incrível

Organisation ID : E10351257 - Country : Portugal

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Associated persons

Please provide information about key persons in your organisation who will be implementing and coordinating activities under the Erasmus accreditation.

The legal representative of your organisation is the person with authorisation to represent it in legal agreements and contracts. The Erasmus coordinator is the main person in charge and the first contact point for everything that has to do with your Erasmus accreditation. You can also add other contact persons who will be assisting the Erasmus coordinator.

If needed, one person can have more than one role. For example, a legal representative can also be the Erasmus coordinator. However, you need to name at least two different persons to make sure it is always possible to contact your organisation even if one of them is not available.

Please note that information related to Associated Persons will be automatically transferred to your National Agency but not available in PDF.

! You need to name at least two different persons to make sure it is always possible to contact your organisation even if one of them is not available

! You need to choose one person to be the Erasmus coordinator. You cannot select more than one person for this role.

! You need to include the organisation's legal representative

- Representante Legal
- Coordenador do Projeto
- Outras Pessoas Associadas

+ Add associated person

Q Add from my contacts

BACKGROUND enquadramento da organização

Um bom enquadramento é da maior importância para permitir ao avaliador contextualizar e aferir a coerência dos **objetivos** e **atividades** que irá propor, com as **necessidades** da sua organização.

- ☐ Descreva a sua organização, a estrutura de gestão, atividades que desenvolve, perfil da comunidade educativa, experiência no setor de atividade e, se aplicável, projetos anteriores em que tenha estado envolvido.
- ☐ Identifique as necessidades e desafios que a sua organização enfrenta, que prioridades estabeleceu no seu projeto educativo, que estratégias de melhoria desenvolve.

BACKGROUND enquadramento da organização

Acreditação
INDIVIDUAL



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Background

This is a very important section. Giving informative and precise answers will let the persons assessing your application understand your context and your plans. Writing a good background will also help you when answering questions in the second part of the application.

Please keep in mind that the Programme is open to many kinds of organisations all over Europe. This application is designed to address all of them. Because of that, some questions may seem obvious or unnecessary to you. Even if it seems so, it is still very important that you give clear and precise answers. Make sure to read the questions carefully and to address all sub-questions. If some sub-questions are not relevant for your organisation, state so explicitly.

If you are applying on behalf of a larger organisation with multiple departments or sections, it is important that you clearly describe the structure of the entire organisation and explain which parts of the organisation are working in the field covered by this application. The field of the application is stated in the section 'Context' and can be adult education, vocational education and training, or school education.

Organisation Profile

The following information is completed based on the information linked to your organisation identification number (E10351257):

Is the organisation a public body?

☐ Yes ☒ No

Is the organisation a non-profit?

☒ Yes ☐ No

Type of organisation *

Please select...

Please briefly present your organisation. Before answering, make sure to read the eligibility criteria in the call, as well as the additional information published by your National Agency.

i. What are your organisation's main activities (in everyday work, outside of Erasmus+)? *

Please complete...

1000

ii. What is your organisation's role in the education and training system that qualifies you to be an applicant for Erasmus accreditation according to the eligibility criteria for this call? *

Please complete...

1000

iii. What profiles and ages of learners are concerned by your work? *

Please complete...

1000

iv. How many years of experience does your organisation have in this role? *

BACKGROUND enquadramento da organização

Background

Scroll to

←

→

↺

↻

Please state the sources of funding for your regular operations and activities. *

Please complete... 3000

Please describe the structure of your organisation. *

- Are there different sections or departments in your organisation? If your organisation works in more than one field of education and training, please explain which sections or departments work in the field of this application.
- How is management and supervision set up in your organisation? Who are the key persons in charge?
- If possible, please include an organisation chart in the application annexes. This can help make your answer shorter and clearer. You can attach your organisation chart here: [Annexes](#)

Please complete... 3000

What is the size of your organisation in terms of number of staff? If your organisation is working in more than one field of education and training, please only include staff working in the field of this application. ?

Number of learners *

Number of teaching staff *

Number of non-teaching staff *

What are the most important needs and challenges your organisation is currently facing? How can your organisation be improved to benefit its learners? Please illustrate your answers with concrete examples. *

Please complete... 4000

BACKGROUND enquadramento da organização

acreditação
para
coordenadores de
consórcio



Scroll to



Background ?

Mobility Consortium

In this section you should explain the planned composition and purpose of your mobility consortium.

A mobility consortium is a very flexible format. For example, your consortium can be permanently composed of the same member organisations, or the member organisations can change from year to year. This depends on the needs of the member organisations. For example, a mobility consortium whose objective is to involve new organisations in the programme could change its composition often to bring in newcomers. On the other hand, a more stable composition is likely for a consortium dedicated to a specific thematic area, or a consortium composed of organisations pooling their resources together to manage mobility activities in an easier way.

Some essential guidance on how to set up the cooperation within your mobility consortium is explained in the Erasmus quality standards. Within that basic framework, you are allowed and encouraged to organise your consortium in a way that best fits the objectives you want to achieve. Use the questions in this section and in the rest of the application to explain what kind of mobility consortium you want to create.

Which of these descriptions best describes the purpose of your mobility consortium? If more than one description seems appropriate, please choose the one that is the most important and relevant for your mobility consortium.

- ☐ My organisation's objective is to support organisations in my field to join the programme and implement high quality activities in a coordinated way.
- ☐ Our mobility consortium is a group of organisations with similar interests and experience that want to work together in specific thematic areas.
- ☐ Our mobility consortium is a group of similar organisations that find it difficult to join the programme individually and are putting resources together to manage Erasmus activities in an easier and better way.

What specific role, expertise, competence or resources does your organisation have that will allow you to support and coordinate other organisations in the consortium? *

Please complete...

3000

Please describe the planned composition of your mobility consortium. Keep in mind that all organisations in the consortium must be from the same country as your organisation.

i) What kind of organisations do you plan to involve in your consortium? What kind of education and training programmes are they offering that are relevant for the field of your application? *

Please complete...

2000

ii) What profiles of learners are the planned consortium members working with? *

Please complete...

500

iii) How many organisations do you expect will participate in your consortium? Approximately how many learners do they have in total? *

Please complete...

500

BACKGROUND enquadramento da organização

Background ?

Scroll to v



iv) Why did you choose to work with these organisations? *

Please complete...

v) Do you expect that the composition of your consortium will be changing over time? If yes, please explain why, how it will change, and how often. *

Please complete...

What are the most important needs and challenges the organisations in your planned consortium are facing (including your own organisation)? How can the organisations in the consortium be improved to benefit their learners? Please illustrate your answers with concrete examples. *

Please complete...

Past Participation

Experiência no Programa Erasmus+

1 Types of projects identified in the organisation's past participation record

As Applicant

As Partner or Consortium Member

Action Type

Number of project applications

Number of granted projects

Number of project applications

Number of granted projects

Would you like to make any comments or add any information to the summary of your organisation's past participation?

Please complete...

Anexar documentação de suporte

Strategic documents

To complement the answers provided above, you can include relevant strategic documents to support your application.

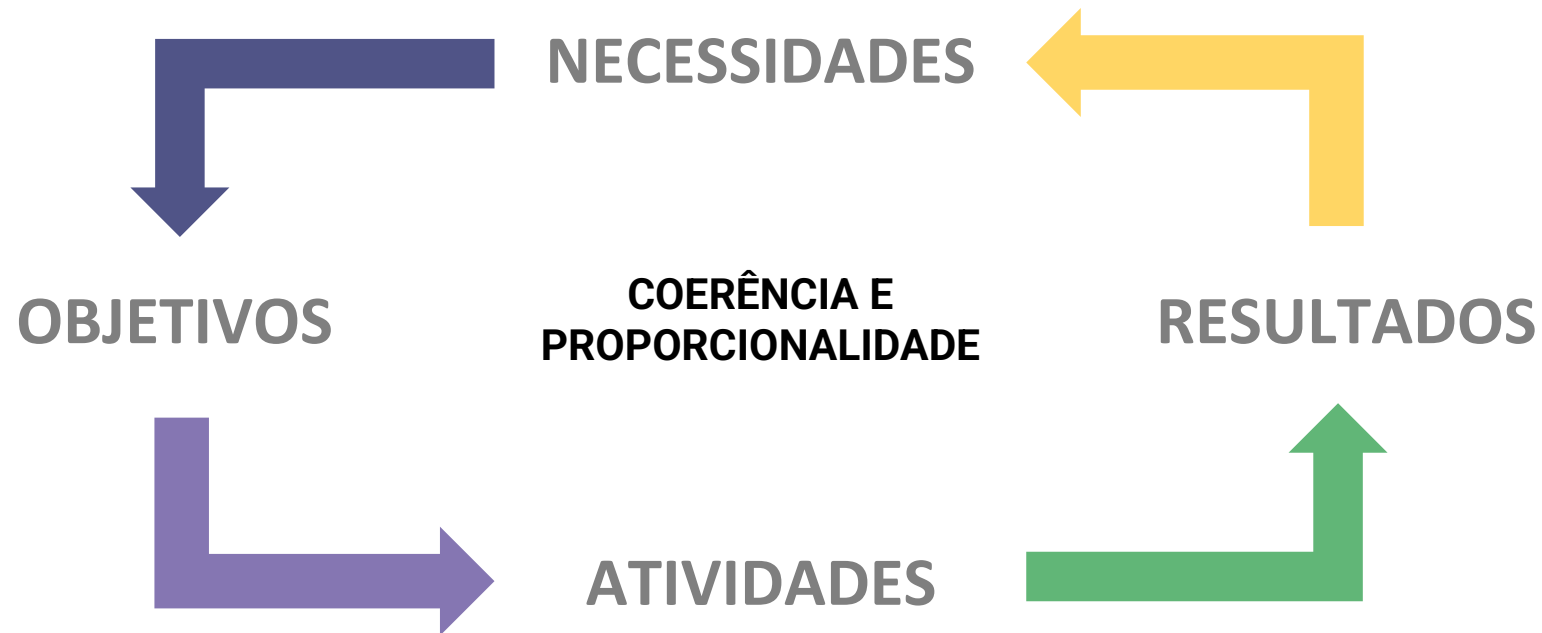
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PLANO ERASMUS

Constitui uma parte essencial do pedido de acreditação Erasmus+.



Pergunta-chave:

Como vai a entidade usar o programa Erasmus+ para beneficiar o pessoal, os alunos e a própria organização?

Um bom PLANO ERASMUS deve...

- ☐ Vincular as atividades de mobilidade e os seus resultados expectáveis, às necessidades e aos objetivos da(s) organização/organizações do consórcio.
- ☐ Ser adequado à dimensão, experiência e ambição da organização/do consórcio.
- ☐ Ser original, i.e., pensado especificamente para a organização/o consórcio. As candidaturas estão sujeitas a uma verificação de conteúdos e as candidaturas iguais ou copiadas, serão rejeitadas.

Um bom PLANO ERASMUS deve...

- ☐ Ser o mais concreto possível, sobretudo na definição de objetivos.
- ☐ Resultar de um trabalho conjunto da organização/do consórcio (discussão entre colegas e com a gestão ou, tratando-se de um consórcio, entre todos os seus membros).
- ☐ Definir objetivos específicos para os quais um projeto Erasmus pode contribuir.
- ☐ Estabelecer os tempos e meios usados para a sua monitorização e avaliação.

PLANO ERASMUS: objetivos

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Erasmus Plan: Objectives

Erasmus Plan duration

Please indicate the duration of your Erasmus Plan. *

Please select...

The field is mandatory.

Objective 1

Incomplete

Question	Text	
Title What do you want to achieve? *	Please complete...	Objective 1 <i>What do you want to achieve?</i> (o que pretendo alcançar)
Explanation Describe the objective and explain how it is linked with the needs and challenges you have explained in the section 'Background' *	Please complete...	Explanation <i>How is this objective linked with the needs and challenges you have explained in "Background"</i> (como o meu objetivo está ligado às necessidades e desafios que a minha organização identificou)
Timing When do you expect to see results for this objective? *	Please complete...	Timing (quando espero alcançar resultados deste objetivo)
Measuring progress How are you going to track and evaluate your progress on this objective? *	Please complete...	Measuring progress <i>How are you going to track and evaluate your progress on this objective?</i> (como vou monitorizar e rastrear o progresso e avaliar os resultados que alcancei)

Who were the persons involved in defining your Erasmus Plan objectives? What kind of discussions or preparation took place? *

Please complete...

PLANO ERASMUS: exemplo objetivo

	Formulação objetivo
Objective 1 <i>What do you want to achieve?</i>	Aumentar em 20% a participação de alunos de contextos desfavorecidos ou com NSE no projeto Erasmus+
Explanation <i>How is this objective linked with the needs and challenges you have explained in “Background”</i>	Descrevemos a realidade e condicionantes de acesso e fraca participação. Procurando a coerência, identificamos a prioridade estabelecida nesta área, no nosso projeto educativo e de que forma uma experiência de mobilidade pode contribuir para responder às dificuldades identificadas
Timing <i>When do you expect to see results for this objective?</i>	• fim do primeiro projeto • a meio do ciclo de acreditação • final do ciclo de acreditação
Measuring progress <i>How are you going to track and evaluate your progress on this objective?</i>	• n.º participantes com poucas oportunidades • % de aumento participação por referência a anteriores projetos erasmus

PLANO ERASMUS: objetivos

SMART é uma metodologia para definir objetivos de forma clara e eficaz.

Significado de SMART em português:

- ❑ **Específico (Specific):** a meta deve ser clara e precisa, evitando ambiguidades.
- ❑ **Mensurável (Measurable):** deve ser possível quantificar o progresso em direção à meta, com indicadores de desempenho.
- ❑ **Atingível (Achievable/Attainable):** a meta deve ser realista e alcançável com os recursos disponíveis.
- ❑ **Relevante (Relevant/Realistic):** a meta deve ser importante e estar alinhada com os objetivos gerais do projeto.
- ❑ **Temporal (Time-bound):** a meta deve ter um prazo definido para a sua concretização.

PLANO ERASMUS: objetivos SMART

Específico (Specific)

O objetivo está bem definido quando é claro e preciso, evitando ambiguidades.

❌ «Melhorar as competências linguísticas dos alunos» (Vago, não define como ou em quanto.)

✅ Melhorar os resultados escolares (por comparação ao período prévio à mobilidade) em 20% dos participantes. ➤ Indicador quantitativo: notas médias antes e depois da mobilidade.

❌ «Incentivar a diversidade cultural». (Não indica forma ou medida.)

✅ Criar um clube multicultural com a participação mínima de 15 alunos após regressarem da mobilidade. ➤ Indicador quantitativo: número de alunos inscritos.

PLANO ERASMUS: objetivos SMART

Mensurável (Measurable)

O objetivo está bem definido quando contém indicadores que permitem medir o progresso e verificar a sua concretização.

✗ «Melhorar a componente digital em sala de aula» (Não indica quanto nem como medir.)

✓ Aumentar em 25% o nº de aulas com utilização de ferramentas digitais após a formação dos professores em TIC no estrangeiro. ➤ Indicador quantitativo: percentagem de aulas observadas com uso de TIC.

✗ «Aumentar a motivação e o sucesso escolar» (Não define meta nem referência.)

✓ Reduzir a taxa de abandono escolar dos participantes, por comparação com o universo da escola, em 10%. ➤ Indicador quantitativo: taxa de abandono escolar.

PLANO ERASMUS: objetivos SMART

Atingível (Achievable)

O objetivo está bem definido quando é realista, exequível com os recursos disponíveis, mas suficientemente ambicioso.

✗ «Enviar a maioria dos professores da escola para formação no estrangeiro». (Irrealista face a orçamento e logística.)

✓ Enviar 5 membros da direção da escola para um curso europeu sobre liderança escolar durante os 15 meses do primeiro projeto. ➤ Indicador quantitativo: número de mobilidades realizadas.

✗ «Incluir o máximo de alunos em contextos desfavorecidos em mobilidades internacionais». (Irrealista e sem considerar limites de vagas.)

✓ Garantir a participação de, pelo menos, 15 alunos de contextos desfavorecidos em atividades de mobilidade até ao final do segundo projeto. ➤ Indicador quantitativo: número de alunos participantes.

PLANO ERASMUS: objetivos SMART

Relevante (Relevant)

O objetivo está bem definido quando responde às necessidades reais da escola e está alinhado com as prioridades do Erasmus+, da Ação KA1 e do setor Ensino Escolar (SCH).

✗ «Melhorar a oferta de atividades promotoras da inclusão». (Pode ser útil para os alunos, mas não contribui para a internacionalização)

✓ Integrar práticas de educação inclusiva, aprendidas em mobilidades, no currículo escolar.

➤ Indicador qualitativo: planos de aula adaptados e feedback positivo de professores e alunos.

✗ «Oferecer prémios de desempenho aos professores». (Motivador, mas não responde ao foco da Ação KA1.)

✓ Promover o desenvolvimento profissional de 20 professores através de cursos estruturados no estrangeiro.

➤ Indicador quantitativo: número de professores formados.

PLANO ERASMUS: objetivos SMART

Temporal (Time-bound)

O objetivo está bem definido quando tem um prazo concreto para a sua realização.

✗ «Desenvolver metodologias de trabalho inovadoras, reforçando a sustentabilidade da formação» (Não define prazo.)

✓ «Aumentar o número de participantes em atividades de formação no estrangeiro em 20% no espaço de 1 ano». ➤ Indicador quantitativo: percentagem de aumento face ao ano anterior.

✗ «Implementar metodologias digitais inovadoras em sala de aula». (Sem prazo definido.)

✓ Implementar metodologias digitais inovadoras em sala de aula até ao final do segundo ano do projeto Erasmus. ➤ Indicador qualitativo: relatórios de práticas pedagógicas implementadas.

Monitorização e Avaliação

Monitorização é...

- ❑ Acompanhamento contínuo da implementação do projeto;
- ❑ Foco na execução, prazos, recursos e atividades;
- ❑ Permite ajustes em tempo real.



Avaliação é...

- ❑ Análise pontual ou periódica dos resultados e impactos;
- ❑ Foco na eficácia, eficiência e sustentabilidade;
- ❑ Apoia decisões estratégicas e futuras candidaturas.

Como se complementam?

- ❑ A monitorização alimenta a avaliação com dados regulares;
- ❑ A avaliação interpreta os dados e propõe melhorias;
- ❑ Ambas promovem a aprendizagem, transparência e melhoria contínua.

Fontes de Dados

Podem ser existentes ou criados para indicadores específicos:

- ☐ Questionários de satisfação e de feedback de participantes
- ☐ Registos de mobilidade
- ☐ Relatórios de análise comparativa
- ☐ Diários de bordo ou reflexões dos participantes
- ☐ Portfólios digitais ou vídeos de atividades
- ☐ Documentação fotográfica de eventos e intercâmbios
- ☐ Entrevistas individuais ou de grupo com alunos, professores e famílias
- ☐ Relatórios de indicadores de impacto pedagógico (competências linguísticas, digitais, interculturais)
- ☐ Comunicação com parceiros internacionais (emails, relatórios conjuntos)
- ☐ Planos de melhoria ou relatórios internos da escola
- ☐ Observações em sala de aula (antes/depois da mobilidade)
- ☐ Participação em atividades de disseminação (eventos, redes sociais, blogues)

PLANO ERASMUS: atividades

Escolher as tipologias de atividades de mobilidade financiadas pelo programa Erasmus+ 2026 que melhor se adequem à concretização dos objetivos

Alunos	Pessoal	Outras
☐ Mobilidade de grupo de alunos ☐ Mobilidade individual de Alunos de Curta Duração ☐ Mobilidade individual de Alunos de Longa Duração	☐ Job shadowing (Acompanhamento no posto de trabalho) ☐ Missão de Ensino ☐ Curso de formação estruturado	☐ Perito Convidado ☐ Acolhimento de Professores e Educadores em Formação inicial (*) (*) O financiamento desta atividade consiste num valor unitário para Apoio à Organização

Estas atividades devem produzir resultados que, depois de integrados, permitam colmatar as lacunas identificadas, produzindo efeitos significativos na instituição/instituições do consórcio e em todos os seus indivíduos (participantes ou não em atividades de mobilidade).

Reflexão no Planeamento das atividades

Alunos

- Que mudanças sentirão em resultado das suas atividades?
- Que novas competências irão obter?
- Que alterações irão sofrer nas suas atitudes, opiniões ou aspirações?

Pessoal

- De que modo as atividades indicadas irão afetar o seu desempenho?
- Que novas competências irão desenvolver?

Organizações

- Que mudanças ocorrerão nas organizações beneficiárias e de acolhimento como resultado das atividades?
- Que novas ou melhoradas parcerias serão geradas?
- De que modo podem os procedimentos em vigor ser alterados ou melhorados?

Sistémicas

- Que efeitos terão os resultados do projeto na legislação ou nas políticas em vigor?
- Que efeitos terão os resultados do projeto nas escolas?

PLANO ERASMUS: atividades

As atividades propostas em sede de candidatura à acreditação são uma **ESTIMATIVA** não vinculativa durante todo o período de implementação do Plano Erasmus

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Erasmus Plan: Activities

In this section you are asked to propose a broad planning for activities you want to organise and participants you want to support with Erasmus+ funds.

Your proposal will be assessed based on how realistic and appropriate it is for your organisation's size, experience and Erasmus Plan objectives.

Do you plan to organise **staff** mobility activities? *

Yes

Do you plan to organise **learner** mobility activities? *

Yes

Please **describe your plans for staff** mobility activities.

i) How many staff participants would you like to support in the first year of implementation? Do you expect that number to stay similar or to evolve over the following years? *

ii) How did you estimate the expected number of staff participants in the first year and its evolution in the following years? Why do you think these figures are realistic and appropriate (considering your organisation's experience, size and Erasmus Plan objectives)? *

iii) What profiles of staff do you plan to involve? *

iv) How will the planned staff mobility activities contribute to your Erasmus Plan objectives? *

PLANO ERASMUS: atividades

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Please describe your plans for learner mobility activities.

i) How many learners would you like to support in the first year of implementation? Do you expect that number to stay similar or to evolve over the following years? *

499

ii) How did you estimate the expected number of learners in the first year and its evolution in the following years? Why do you think these figures are realistic and appropriate (considering your organisation's experience, size and Erasmus Plan objectives)? *

999

iii) What profiles of learners do you plan to involve? If you plan to involve participants with fewer opportunities make sure to mention them and the types of activities where they will be involved. *

1499

iv) How will the planned learner mobility activities contribute to your Erasmus Plan objectives? *

1499

NORMAS DE QUALIDADE

Princípios básicos

Prioridades do Programa

Boa gestão das atividades de mobilidade

**Gestão financeira zelosa,
transparência, cumprimento do
contrato**

Providenciar qualidade e apoio aos participantes

**Preparação, logística,
monitorização, avaliação e
reconhecimento**

Partilhar resultados e conhecimento do programa

Disseminação, sustentabilidade

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Erasmus quality standards

Scroll to



Organisations implementing mobility activities must adhere to a common set of Erasmus quality standards. The standards exist to ensure good mobility experience and learning outcomes for all participants, and to make sure that all organisations receiving the Programme's funding are contributing to its objectives. In a mobility consortium, Erasmus quality standards apply to activities implemented by all beneficiary organisations: the coordinator and the consortium members.

The Erasmus quality standards are part of the call for Erasmus accreditations. They are also presented below so you can read and easily access them again while writing your application. Where needed, appropriate application of Erasmus quality standards in the national context will be further interpreted by the relevant National Agency.

Please carefully read the Erasmus quality standards presented below and confirm your agreement.

I. Basic principles

• **Inclusion and diversity:** the beneficiary organisations must respect the principles of inclusion and diversity in all aspects of their activities. The beneficiary organisations must ensure fair and equal conditions for all participants.

Whenever possible, the beneficiary organisations should actively engage and involve participants with fewer opportunities in their activities. The beneficiary organisations should make maximum use of the tools and funding provided by the Programme for this purpose.

• **Environmental sustainability and responsibility:** the beneficiary organisations must promote environmentally sustainable and responsible behaviour among their participants. The beneficiary organisations should make maximum use of the funding provided by the Programme to support sustainable means of travel.

• **Digital education – including virtual cooperation, virtual mobility and blended mobility:** the beneficiary organisations should use digital tools and learning methods to complement their physical mobility activities, and to improve the cooperation with partner organisations. The beneficiary organisations should make maximum use of the digital tools, online platforms, and other opportunities provided by the Programme for this purpose.

• **Active participation in the network of Erasmus organisations:** one of the objectives of the Programme is to support the development of the European Education Area. Beneficiary organisations should seek to become active members of the Erasmus network, for example by hosting participants from other countries, or by taking part in exchanges of good practices and other contact activities organised by the National Agencies or other organisations. Experienced organisations should share their knowledge with other organisations that less experience in the Programme by providing them with advice, mentorship or other support. Where relevant, beneficiary organisations should encourage their participants to take part in alumni activities and networks.

II. Good management of mobility activities

• **Core tasks - keeping ownership of the activities:** the beneficiary organisations must keep ownership of core implementation tasks and may not outsource these tasks to other organisations.

The core tasks include financial management of the programme funds, contact with the National Agency, reporting on implemented activities, as well as all decisions that directly affect the content, quality and results of the implemented activities (such as the choice of activity type, duration, and the hosting organisation, definition and evaluation of learning outcomes, etc.)

• **Supporting organisations, transparency and responsibility:** in practical aspects of project implementation, the beneficiary organisations may receive advice, assistance or services from other organisations, as long as the beneficiary organisations keep control of the content, quality and results of the implemented activities, as described under 'core tasks'.

If beneficiary organisations use programme funds to pay other organisations for specific implementation tasks, then the obligations of such organisations must be formally defined to ensure compliance with the Erasmus quality standards and protection of the Union funds. The following elements must be included in the formal agreement between the beneficiary and the service provider: tasks to be carried out, quality control mechanisms, consequences in case of poor or failed delivery, and flexibility mechanisms in case of cancellation or rescheduling of agreed services that guarantee fair and balanced sharing of risk in case of unforeseen events. Documentation defining these obligations must be available for review by the National Agency.

Organisations that assist the beneficiary with specific implementation tasks (on paid or voluntary basis) will be considered supporting organisations and must be registered in the official reporting tools. The involvement of supporting organisations must bring clear benefits for organisational development of the beneficiary organisation and for the quality of mobility activities.

In all cases, the beneficiary organisation will stay responsible for the results and quality of implemented activities, regardless of the involvement of other organisations.

• **Contributions paid by participants:** as a form of co-funding, the beneficiary organisation may ask participants in mobility activities for contributions to pay for goods and services necessary for the implementation of those activities. The size of the participants' contributions must remain proportional to the grant awarded for the implementation of the activity, must be clearly justified, collected on a non-profit basis, and may not create unfair barriers to participation (especially concerning participants with fewer opportunities). Additional fees or other participant contributions cannot be collected by supporting organisations or other service providers chosen by the beneficiary organisation.

NORMAS DE QUALIDADE

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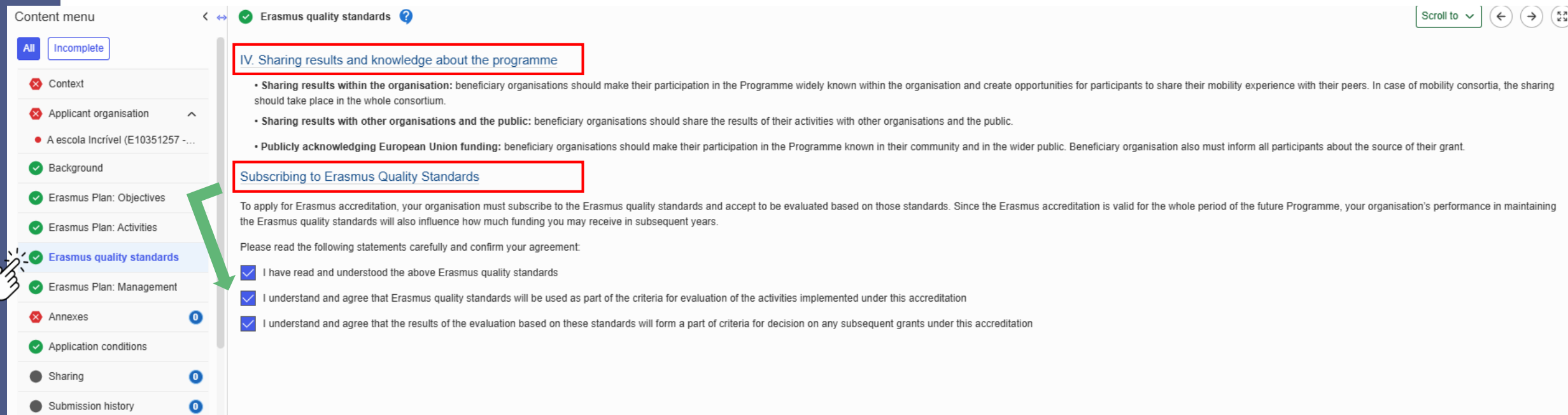
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- **Integrating results of mobility activities in the organisation:** beneficiary organisations must integrate the results of the implemented mobility activities (e.g. knowledge gained by staff in professional development) in their regular work, in order to benefit the organisation as a whole, its staff, and learners.
- **Developing capacity:** beneficiary organisations should use the programme funds (and organisational support in particular) in a way that gradually increases their capacity to work internationally on a sustainable, long-term basis. In a mobility consortium, all organisations should benefit in this way.
- **Regular updates:** beneficiary organisations must regularly encode the information about planned and completed mobility activities in the tools provided for this purpose by the European Commission.
- **Gathering and using participants' feedback:** beneficiary organisations must ensure that participants complete the standard report about their activities, as provided by the European Commission. The beneficiary organisations should make use of the feedback provided by the participants to improve their future activities.

III. Providing quality and support to the participants

- **Practical arrangements:** the beneficiary organisations must ensure the quality of practical and logistic arrangements (travel, accommodation, visa applications, social security, etc.). If these tasks are delegated to the participant or a service provider, the beneficiary organisation will remain ultimately responsible for verifying their provision and quality.
- **Health, safety and respect of applicable regulation:** all activities must be organised with a high standard of safety and protection for involved participants and must respect all applicable regulation (for example regarding parental consent, minimum age of participants, etc.). The beneficiary organisations must ensure that their participants have appropriate insurance coverage, as defined by the general rules of the Programme and the applicable regulation.
- **Selection of participants:** participants must be selected through a transparent, fair and inclusive selection procedure.
- **Preparation:** participants must receive appropriate preparation in terms of practical, professional and cultural aspects of their stay in the host country. The preparation should be organised in collaboration with the hosting organisation (and the hosting families, where relevant).
- **Monitoring and mentoring:** where relevant based on the format of the activity, the sending and hosting organisations must identify a mentor or a similar key person who will be following the participant during their stay at the hosting organisation and who will help them achieve the desired learning outcomes. Particular attention should be given to the introduction and integration of the participants at the hosting organisation, and to the monitoring of the learning process.
- **Support during the activity:** participants must be able to request and receive support from their hosting and sending organisations at any time during their mobility. Contact persons in both organisations, means of contact, and protocols in case of exceptional circumstances must be defined before the mobility takes place. All participants must be informed about these arrangements.
- **Linguistic support:** the beneficiary organisation must ensure appropriate language training, adapted to the personal and occupational needs of the participants. Where appropriate, the beneficiary organisation should make maximum use of the specific tools and funding provided by the Programme for this purpose.
- **Definition of learning outcomes:** the expected learning outcomes of the mobility period must be agreed for each participant or group of participants. The learning outcomes must be agreed between the sending and hosting organisations, as well as the participant (in case of individual activities). The form of the agreement will depend on the type of the activity.
- **Evaluation of learning outcomes:** learning outcomes and other benefits for the participants should be systematically evaluated. Results of the evaluation should be analysed and used to improve future activities.
- **Recognition of learning outcomes:** formal, informal and non-formal learning outcomes and other results achieved by the participants in mobility activities must be appropriately recognised at their sending organisation. Available European and national instruments should be used for recognition whenever possible.

NORMAS DE QUALIDADE



The screenshot shows a web interface for Erasmus quality standards. On the left is a 'Content menu' with a list of items: Context (marked with a red X), Applicant organisation (marked with a red X and a dropdown arrow), A escola Incrível (E10351257 -...), Background (marked with a green check), Erasmus Plan: Objectives (marked with a green check), Erasmus Plan: Activities (marked with a green check), Erasmus quality standards (marked with a green check and highlighted with a blue background, with a hand cursor icon pointing to it), Erasmus Plan: Management (marked with a green check), Annexes (marked with a red X and a blue circle with '0'), Application conditions (marked with a green check), Sharing (marked with a grey circle and a blue circle with '0'), and Submission history (marked with a grey circle and a blue circle with '0'). Above the menu are buttons for 'All' and 'Incomplete'. The main content area is titled 'Erasmus quality standards' with a green check and a help icon. It contains a section 'IV. Sharing results and knowledge about the programme' (highlighted with a red box) which includes three bullet points: 'Sharing results within the organisation', 'Sharing results with other organisations and the public', and 'Publicly acknowledging European Union funding'. Below this is a section 'Subscribing to Erasmus Quality Standards' (highlighted with a red box) which contains a paragraph about applying for accreditation and a list of three statements to be agreed to, each with a checked checkbox. A green arrow points from the 'Erasmus quality standards' menu item to the 'Subscribing to Erasmus Quality Standards' section. In the top right corner, there is a 'Scroll to' dropdown and navigation icons.

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Erasmus quality standards

IV. Sharing results and knowledge about the programme

- **Sharing results within the organisation:** beneficiary organisations should make their participation in the Programme widely known within the organisation and create opportunities for participants to share their mobility experience with their peers. In case of mobility consortia, the sharing should take place in the whole consortium.
- **Sharing results with other organisations and the public:** beneficiary organisations should share the results of their activities with other organisations and the public.
- **Publicly acknowledging European Union funding:** beneficiary organisations should make their participation in the Programme known in their community and in the wider public. Beneficiary organisation also must inform all participants about the source of their grant.

Subscribing to Erasmus Quality Standards

To apply for Erasmus accreditation, your organisation must subscribe to the Erasmus quality standards and accept to be evaluated based on those standards. Since the Erasmus accreditation is valid for the whole period of the future Programme, your organisation's performance in maintaining the Erasmus quality standards will also influence how much funding you may receive in subsequent years.

Please read the following statements carefully and confirm your agreement:

- ☒ I have read and understood the above Erasmus quality standards
- ☒ I understand and agree that Erasmus quality standards will be used as part of the criteria for evaluation of the activities implemented under this accreditation
- ☒ I understand and agree that the results of the evaluation based on these standards will form a part of criteria for decision on any subsequent grants under this accreditation

PLANO ERASMUS gestão

- ❑ Considerámos nos critérios de seleção a perspetiva da inclusão, diversidade e equidade de oportunidades? Que fatores tivemos em conta?
- ❑ Utilizaremos meios de comunicação digitais?
- ❑ Iremos recorrer a meios de transporte sustentáveis em algumas mobilidades?
- ❑ Promovemos conteúdos, comportamentos e desenvolvemos atividades de promoção do desenvolvimento sustentável?
- ❑ Participamos em redes de partilha de resultados, integramos grupos de trabalho?



PLANO ERASMUS gestão

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Erasmus Plan: Management

In this section you should explain how you plan to set up the management of Key Action 1 mobility activities within your organisation to make sure their implementation is successful.

Please read the Erasmus quality standards explained in the previous section and discuss them with your colleagues and management. Your answers in this section should show that your organisation has assessed the resources and staff needed to implement the planned activities in accordance with the set standards.

Quality standards Part I: Basic principles

What will your organisation do to contribute to the basic principles of the Erasmus accreditation described in the Erasmus quality standards?

i) Inclusion *

:

ii) Environmental sustainability and responsibility *

:

iii) Digital education *

:

iv) Active participation in the network of Erasmus organisations *

:

PLANO ERASMUS gestão

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Erasmus Plan: Management

Quality standards Part II: Good management of mobility activities

How are the mobility activities under the Erasmus accreditation going to be coordinated and supervised in your organisation?

- How did you decide who will be your organisation's Erasmus coordinator?
- Who will be responsible for monitoring and ensuring that the Erasmus quality standards are being respected?
- How is your organisation's management going to be involved in the implementation of mobility activities under the Erasmus accreditation? *

If there are changes in the staff or management of your organisation, how are you going to make sure that the implementation of planned mobility activities can continue? *

What will you do to integrate the results of implemented mobility activities in your organisation's regular work? *

Quality standards Part III: Providing quality and support to the participants

Please describe your Erasmus+ team and how you plan to divide the tasks for implementation of Erasmus+ activities.

- Apart from the Erasmus coordinator and other persons listed as associated persons in this application, what other people will be involved and how?
- Who will be responsible for the different implementation tasks (such as finances, practical arrangements, preparation and monitoring of participants, content of the activities, or communication with partner organisations)? *

PLANO ERASMUS gestão

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Quality standards Part IV: Sharing results and knowledge about the programme

What will your organisation do to share the results of its activities and knowledge about the programme?

i) To share results within your organisation *

ii) To share results with other organisations and the public *

iii) To publicly acknowledge European Union funding *

Scroll to

←

→

⌕

ANEXOS: candidatura

VERIFICAR na ORS se o OID está atualizado com os dados do Representante Legal, antes do download da Declaração de Honra.

UPLOAD da DOH assinada pelo representante legal

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Annexes 0 ?

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

Declaration on Honour

Downloading the template is only possible after completing the mandatory fields. To download the Declaration on honour:

- You need to select a National Agency in the Context section.

Please download the Declaration on Honour, have it signed by the legal representative and attach. [Download Declaration on Honour](#)

0 Documents uploaded

Actions

[Other documents](#)

If needed, please attach any other relevant documents (a maximum of 6 documents). Please use clear file names.

If you have any additional questions, please contact your National Agency. You can find their contact details: [List of National Agencies](#)

0 Documents uploaded

[Add Declaration on Honour](#)

[Add Document](#)

CONDIÇÕES PARA SUBMISSÃO DE CANDIDATURA

Application ID: KA120-SCH-0586E9A4

Applicant : A escola Incrível (E10351257 - PT)

Programme : Erasmus+ - Call : 2026 - Action type : Erasmus accreditation in school education (KA120-SCH)

[? Guidelines](#)

[➤ Submit Application](#)

[📄 Download PDF](#)

25 days left

DRAFT
Not Submitted

Completed : 56%

IMPORTANT: To ensure consistent implementation of the Programmes and the protection of EU financial interests, all the information entered by the users into the Erasmus+ and European Solidarity Corps Portal can be made accessible to authorised persons of the European Commission, EACEA and the National Agencies pursuant to Regulation 2024/2509, Regulation 2021/817 and Regulation 2021/888. All access to personal data is subject to rules of the [Privacy notice](#).

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EU values

The Erasmus+ programme's implementation, and therefore, the programme beneficiaries and the activities implemented under the programme, have to respect the EU values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities, in full compliance with the values and rights enshrined in the EU Treaties and in the EU Charter of Fundamental Rights:

- Article 2 of the TEU: The Union is founded on the values of respect for human dignity, freedom, democracy, equality, the rule of law and respect for human rights, including the rights of persons belonging to minorities. These values are common to the Member States in a society in which pluralism, non-discrimination, tolerance, justice, solidarity and equality between women and men prevail.
- Article 21 of the EU Charter of Fundamental Rights: 1. Any discrimination based on any ground such as sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation shall be prohibited. 2. Within the scope of application of the Treaties and without prejudice to any of their specific provisions, any discrimination on grounds of nationality shall be prohibited.

☒ I confirm that I, my organisation and the co-beneficiaries (where applicable) adhere to the EU values mentioned in Article 2 of the TEU and Article 21 of the EU Charter of Fundamental Rights

☒ I understand and agree that EU values will be used as part of the criteria for evaluation of the activities implemented under this project

EU sanctions and restrictive measures

☒ I confirm that I/my organisation/project partner are NOT included on the list of persons/entities subject to EU sanctions . I acknowledge that if I/my organisation/project partner is included on the list, the application will be rejected.

☒ I/my organisation/project partner are not established in Russia nor are any of our proprietary rights directly or indirectly owned for more than 50 % by a legal person, entity or body established in Russia and therefore NOT subject to EU restrictive measures under Regulation (EU) 833/2014.

OR:

☐ I/my organisation/any of my project partners ARE established in Russia or any of the proprietary rights of my organisation or project partners are directly or indirectly owned for more than 50% by a legal person, entity or body established in Russia and therefore I/my organisation/project partner is subject to EU restrictive measures under Regulation (EU) 833/2014 and in order to be eligible, need to apply to the granting authority to obtain an exemption from restrictive measures under Article 5 (2) e) of Regulation (EU) 833/2014, failing which the application will be rejected.

CONDIÇÕES PARA SUBMISSÃO DE CANDIDATURA

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✓ Application conditions

Original content and authorship

☒ I confirm that this application contains original content authored by the applicant organisation.

☒ I confirm that no other organisations or individuals external to the applicant organisation have been paid or otherwise compensated for drafting the application.

Protection of personal data and other acknowledgments

Please read our privacy statement to understand how we process and protect [your personal data](#)

I/my organisation acknowledge that the information concerning me/my organisation, the application and the related operational and financial capacity assessments, compliance with eligibility and exclusion criteria, and other relevant information, including previously funded projects, and, if the grant is awarded, information concerning the implementation of the project, and any monitoring thereof, can be made accessible to the authorised persons of the European Commission, EACEA and the National Agencies for the purposes of Programme implementation and protection of EU financial interests in accordance with the Financial Regulation in the context of selection and award, prevention of double funding, monitoring, and other instances in the context of supervisory controls and primary checks pursuant to Erasmus+/European Solidarity Corps Regulation.

Pre-submission checklist

Before submitting your application form to the National Agency, please make sure that:

☒ It fulfills the eligibility criteria listed in the [Programme Guide](#)

☒ All relevant fields in the application form have been completed.

☒ You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is:

☒ You have chosen the correct field for your organisation. Currently, the selected field is: School Education

The documents proving the legal status of the applicant must be uploaded in the Organisation Registration System, here: [Organisation Registration System](#) (for more details, see the Programme Guide - "Information for applicants").

erasmus⁺
PORTUGAL EDUCAÇÃO E FORMAÇÃO

IES Instituto
para o Ensino
Superior

AGSE AGÊNCIA PARA
A GESTÃO DO SISTEMA
EDUCATIVO

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Partilha e Submissão

- Verificar os dados do Representante Legal, Coordenador Erasmus e outras pessoas associadas
- Sugere-se a utilização de emails institucionais.

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Sharing 0 ?

0 Persons

Active	Editable By	ID	Last modification	E-mail	Last Name	First Name	Organisation ID	Organisation's Legal Name	Language used to communicate	Permissions	Shared By	Comment	Actions
--------	-------------	----	-------------------	--------	-----------	------------	-----------------	---------------------------	------------------------------	-------------	-----------	---------	---------

Please note that the ACTIVE checkbox should be ticked to activate permissions to the persons listed here. Please note that your e-mail address will be included in the notification sent to persons with whom you are sharing the application.

✓ Save Changes Share with a new person Share with an associated person 🔍 Share with a contact from my list

Permite verificar o histórico de submissão, é aqui que podem confirmar se fizeram a submissão com sucesso!

acreditação KA120

considerações finais

“Fomos aprovados! E agora?”

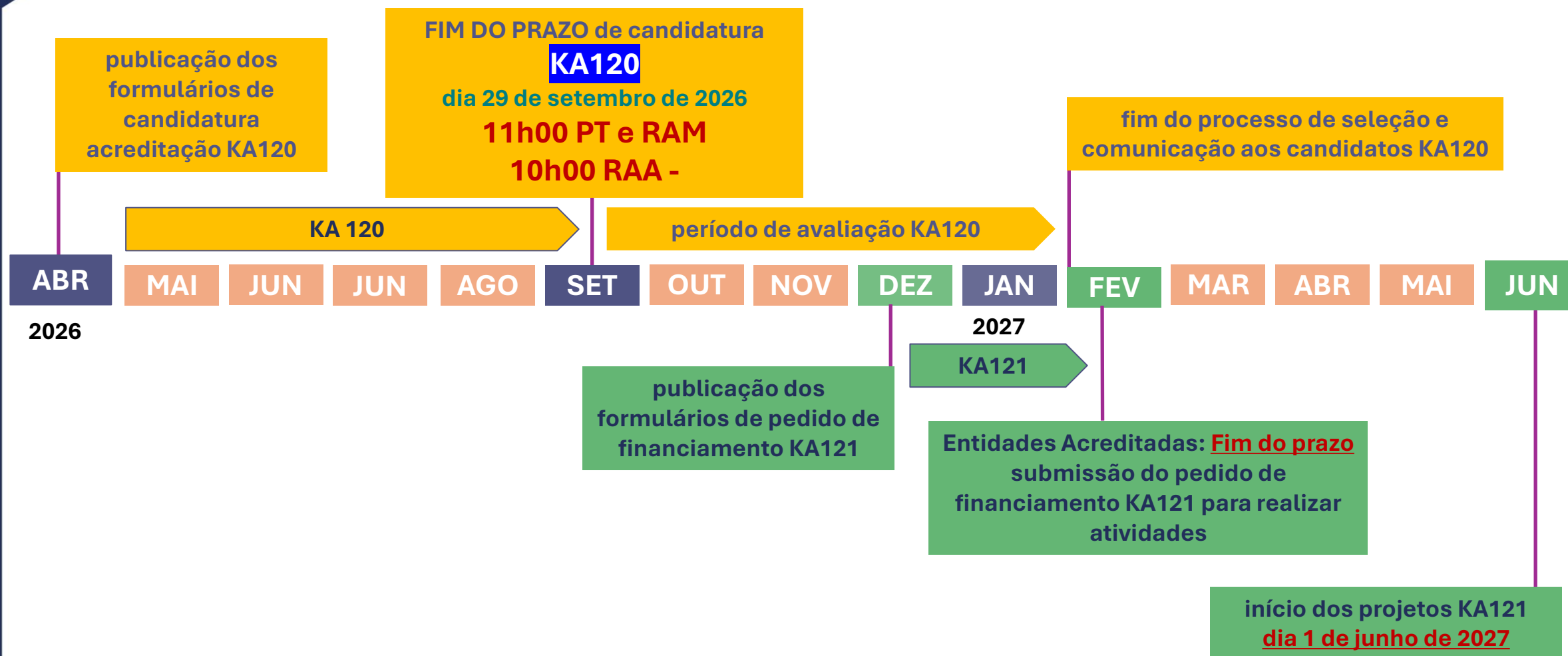
Avancem para um
Pedido de
Financiamento

KA121

no setor em que se
acreditaram

quando?
em
Fevereiro de
2027

Calendário



“Não conseguimos a acreditação...”

Avancem para uma

Candidatura a
projetos de curta
duração

KA122

no setor respetivo

quando?

em

**Fevereiro de
2027**

APOIO DA AGÊNCIA NACIONAL ERASMUS+

Sessão

Online

Hora Erasmus - SCH

23 setembro

10h30 – 11h30

Sessão aberta de perguntas e respostas

Ligação para Acesso à sessão:

[Hora Erasmus - Ensino Escolar | Reunião-Participar | Microsoft Teams](#)

Centro de Contacto do Programa Erasmus+ para reportar dúvidas e/ou dificuldades de submissão da candidatura



<https://centrodecontacto.erasmusmais.pt/support/home>

Boas candidaturas!

Mais informação consulte:

Programa ERASMUS+ Educação e Formação:
<https://erasmusmais.pt/>

Rua Ivone Silva, n.º6 1.ºdt

1050-124, Lisboa

Avenida Infante Santo, n.º2

1350-178, Lisboa

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Avaliação da Sessão

**QUESTIONÁRIO
DE AVALIAÇÃO**



ALTERNATIVA AO QR CODE:

<https://forms.cloud.microsoft/e/16SBQTbY3>

A sua opinião é importante para a avaliação da sessão e para prestar um serviço melhor.

Solicitamos a sua resposta lembrando que este questionário é anónimo e confidencial.

Obrigado!

Rua Ivone Silva, nº6 1ºdt

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